

# BIRTHDAY PARTY ROOM & TRAIN RENTAL CONTRACT & RECEIPT (Option B)

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Birthday child's name is \_\_\_\_\_  
Approx. # of: \_\_\_\_\_ children \_\_\_\_\_ adults

TO: Northwest Ohio Railroad Preservation, Inc.  
11600 County Rd. 99  
Findlay OH 45840-9601

Enclosed is my Check No. \_\_\_\_\_ in the amount of \$\_\_\_\_\_ to rent your birthday party room on \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ and your Engine # \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

I understand and agree to the following conditions:

I may arrive up to 1/2 hour early to set up the room/decorate.

A refrigerator/freezer is available for my use for such items as ice cream, juice, etc.

A table for gifts and a table for the cake will be available.

A large conference table and chairs will be available for seating. I will use a table covering to protect the table top. This conference table is not to be moved under any circumstances.

Restrooms are located in the front entrance room.

Food is allowed to be brought in, such as sandwiches, pizza delivery, etc.

A large trash receptacle is provided and a wash sink is located next to the refrigerator. I will clean up when the party is ended.

All members of my party must have their hand stamped by your Ticket Agent to signify that they may ride the train without tickets. Parents are welcome to ride the train with their children. Children under 42" tall must be accompanied by an adult to ride the train.

I will treat your facilities with care. I will be held responsible for any damages to walls, furniture, floor, etc. that occur during my stay.

I will have adult supervision of all invited children during the party, whether in the party room, the gift shop area, the model train room, restroom, etc.

No refunds for cancellations less than 48 hours in advance.

Refund of train rental only if inclement weather prevents operation of train.

\_\_\_\_\_  
(signature)

Phone No. \_\_\_\_\_ Email \_\_\_\_\_

---

## RECEIPT

We acknowledge receipt of your payment on \_\_\_\_\_ as per the above date/time.

Thank you for booking your party with us. Proceeds assist our all-volunteer non-profit organization's future projects to educate, preserve, and promote railroad history in our community.

If you have any questions, please call us anytime at 419-423-2995.

**NORTHWEST OHIO RAILROAD PRESERVATION, INC. is an all-volunteer 501(c)(3) non-profit corporation established for the preservation, promotion, and education of railroad history in northwest Ohio.**